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AGENDA

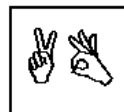
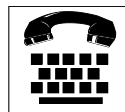
CITIZENS' OVERSIGHT COMMITTEE

January 16, 2018

5:00 p.m.

Conference Room
 900 Fifth Avenue, Suite 100
 San Rafael, CA 94901

1. Introductions and Welcome (2 minutes)
2. Review and Approval of November 20, 2017 Meeting Minutes (Action) (5 minutes)
3. TAM Staff Report (Information) (40 minutes)
 - A. Update on Measure A Transportation Sales Tax Reauthorization
 - B. Update on Regional Measure 3
- Break – 15 minutes*
4. Review and Acceptance of the FY 2016-17 COC Annual Report (Action) (20 Minutes)
5. Review of the FY 2017-18 Second Quarter Financial Report and Proposed Budget Amendments (Information) (10 minutes)
6. Committee Member Hot Items Report (Information) (10 minutes)
7. Discussion of Next Meeting Date and Recommended Items for the Agenda (2 minutes)
8. Open Time for Public Input (2 minutes)



Late agenda material can be inspected in TAM's office between the hours of 8:00 a.m. and 5:00 p.m.
 TAM is located at 900 Fifth Avenue, Suite 100, San Rafael.

The meeting facilities are accessible to persons with disabilities. Requests for special accommodations (assisted listening device, sign language interpreters, etc.) should be directed to Denise Merleno at 415-226-0820 or email:dmerleno@tam.ca.gov, **no later than 5 days** before the meeting date.



MEETING OF THE
TRANSPORTATION AUTHORITY OF MARIN
CITIZENS' OVERSIGHT COMMITTEE

November 20, 2017

5:00 p.m.

TAM Conference Room
900 Fifth Avenue, Suite 100
San Rafael, CA 94901

MEETING MINUTES

Members Present: V-Anne Chernock, Northern Marin Planning Area
Peter Pelham, Major Marin Employers
Joy Dahlgren, Central Marin Planning Area
Robert Burton, Southern Marin Planning Area
Scott Tye, West Marin Planning Area
Vince O'Brien, Bicyclists & Pedestrians Groups
Kate Powers, Environmental Organizations
Kevin Hagerty, League of Women Voters
Allan Bortel, Marin County Paratransit Coordinating Council
Paul Premo, Taxpayer Group

Alternates Present: Jeffrey Olson, Central Marin Planning Area
Kay Noguchi, League of Women Voters

Auditor Present: Ahmad Gharaibeh, Auditor of Vavrinek Trine Day & Co. LLP

Staff Members Present: Li Zhang, Chief Financial Officer
Bill Whitney, Deputy Executive Director
Grace Zhuang, Accounting and Administration Specialist

Chairperson V-Anne Chernock called the Citizens' Oversight Committee meeting to order at 5:05 p.m. and administered the oath to new League of Women Voters member, Kevin Hagerty. Mr. Hagerty was sworn in and welcomed by the rest of the Committee.

1. Introductions and Welcome

Chairperson Chernock welcomed everyone. No introductions were made.

2. Review and Approval of July 17, 2017 Meeting Minutes (Action)

Member Bob Burton moved to approve the Minutes of July 17, 2017. Vice-Chairperson Peter Pelham seconded the motion, which was approved unanimously, with Members Hagerty and Member Paul Premo abstaining.

3. TAM Staff Report (Information)

Bill Whitney, Deputy Executive Director (ED), expressed appreciation for the opportunity to serve as Deputy ED for the past nine months. He indicated that the position will rotate among other TAM managerial staff, including Li Zhang, Nick Nguyen and Dan Cherrier.

Mr. Whitney presented the staff report. He discussed the Local Partnership Program relating to competitive grants under Senate Bill 1 (SB1), which provides approximately \$500,000 of funding to

TAM for 2 years. He said staff is recommending that TAM applies for grants towards the design of Marin Sonoma Narrows and the multi-use path from Second Street to Anderson.

Mr. Whitney also responded to questions from the Committee regarding funding for the multi-use path in San Rafael and widening of the 101 off ramp at Bellam.

Mr. Whitney concluded his report with information on the status of the Richmond-San Rafael Bridge projects, noting that the expected completion date is the end of January, and commented on improved traffic flow. He also discussed the approaches to the bridge from Sir Francis Drake and Bellam, which will be the next areas that will need to be improved, followed by traffic signalization improvements.

In response to a question from Member Scott Tye, Mr. Whitney discussed the factors contributing to congestion on the underpasses and overpasses near the bridge and when the work is expected to be finished. Mr. Whitney noted that Caltrans provide regular updates, which are posted on the TAM website.

In response to a question from Vice-Chairperson Pelham, Mr. Whitney said the work on the Marin Sonoma Narrows and the bridge should be done in the spring. He confirmed there would be one bridge over San Antonio Creek, which will be utilized by north and southbound traffic.

- a. Update of LGS/CalPERS Contract Issue
- b. Update of TAM's Separation from LGS

Chief Financial Officer Li Zhang summarized the need for the new CalPERS contract (effective January 1, 2018) and for TAM to become its own employer of record in order to preserve the service credit of all current staff, employees affected, updated potential liability (approximately \$420,000), and the need to establish a trust to fund the liability. Ms. Zhang stated that the TAM Board has approved the separation from LGS and the TAM/CalPERS contract and discussed medical benefit options from the HR Ad Hoc Committee, next steps in the process, permanent staffing needs, and needed changes for TAM policies and practices moving forward.

Ms. Zhang also reiterated one of the goals in this process is that the impact will be cost-neutral and maybe the agency can even see some overall cost savings. After a comment from the Committee about the risks associated with unfunded liability costs, Ms. Zhang confirmed it was not unusual for an agency to carry that amount and she agreed it was not a serious risk to TAM. She confirmed that a 10-year payment plan is in place as set up by LGS and TAM may decide to pay down even sooner after the completion of the contracting with full understanding of the various funding options. Chairperson Chernock commented that the CalPERS liability issue has nothing to do with Measure A or B projects/programs the Committee is overseeing, except indirectly.

4. Review and Acceptance of TAM's FY2016-17 Financial and Single Audit Results (Action)

Ms. Zhang indicated that Items #4 and #5 would be presented together. She introduced Auditor Ahmad Gharaibeh of Vavrinek Trine & Day, who would assist with the staff report. Ms. Zhang said she was happy to confirm that findings were not made for either the FY 2016-17 TAM Financial Statements or Single Audit report.

Mr. Gharaibeh reviewed the components of the audits and results, TAM's records as well as compliance audit of Measure A half-cent sales tax revenue and expenditures, federal audit protocols and requirements, internal controls, verification of the financial records, the final presentation to the TAM Board including the results of the audits showing a clean opinion with no findings or concern or areas of noncompliance.

Mr. Gharaibeh and Ms. Zhang responded to questions/comments from the Committee regarding the difference between the various audits, concern about the accuracy of the sales tax percentage, whether TAM is fully in compliance with the sales tax, how project and administrative costs are allocated, the percentage of expenses that are funded by Measures A and B, rent costs for TAM facilities, multiple sources for the funds that TAM receives and manages, whether the renewal of Measure A would allow for a more streamlined financial process, clarifying the information for the public benefit, explanation of the "unrealized loss" mentioned on page 15 of the staff report from TAM's participation in the Investment Trust of California (CalTRUST), and why TAM took in more than it spent in the past year. Ms. Zhang noted that the all funds are committed to various projects and programs.

5. Review and Acceptance of TAM's 2017 Measure A Compliance Audit Results (Action)

Mr. Gharaibeh continued his report with a discussion of the 2017 Compliance Audit, the process followed, the member agencies and projects selected for audit according to the requirements of the Measure A Compliance Audit Policy, standards set for the audits, and the audit results – no exceptions, no findings and no areas of noncompliance with respect to Measure A requirements. He expressed appreciation to TAM staff and the staff at the audited agencies for their cooperation in completing the audit process.

Mr. Gharaibeh and Ms. Zhang responded to questions and concerns regarding the percentage of samples tested and reviewed as part of the audit process, how the agencies and strategies are selected for audit, why Marin Transit has a higher allocation but the amount they claimed is less, why Marin County has not claimed the full amount for its Sir Francis Drake Boulevard project, how project costs are paid, on a reimbursement basis or in advance, how multi-year projects are able to carry over unpaid fund balances from year-to-year, whether a footnote in the report could be used to explain how project savings are used (especially as TAM may be asking the voters for a renewal or increase of Measure A).

Member Scott Tye moved to accept TAM's FY2016-17 Financial and Single Audit Results, and 2017 Measure A Compliance Audit Results. Member Burton seconded the motion, and the motion was approved unanimously.

The Committee recessed for 10 minutes for dinner and reconvened with all members present as indicated.

6. Formation of the COC FY2016-17 Annual Report Subcommittee and Adoption of the Development Schedule (Action)

Ms. Zhang presented the staff report and discussed how the recommendation coming out of the Expenditure Plan Advisory Committee process might impact the annual report timeline. She discussed the usual process for selection of the subcommittee, which would consist of three COC members, and the anticipated timeline for reviewing and accepting the annual report, which she hopes Chairperson Chernock can present to the Board in January. She also responded to questions and comments from the Committee relating to how the featured COC member in each annual report is selected, and the need to consider others who represent the special interest groups.

Member Joy Dahlgren moved to approve the formation of the COC FY2016-17 Annual Report Subcommittee consisting of Member Burton, Vice-Chairperson Pelham, Member Hagerty, with the help of Member Kay Noguchi proof reading and reviewing, and Member Kate Power seconded the motion. The motion carried unanimously.

7. Review of the FY2017-18 First Quarter Financial Report and Proposed Budget Amendments (Information)

Ms. Zhang presented the staff report, noting this is the regular quarterly financial report. She explained that the expenditure numbers are low because it is the first report of the fiscal year, but by the end of the year the totals will be more closely aligned with the anticipated budget. She explained as well that the budgeted expense amounts are usually higher, to reflect best case project/program delivery scenarios.

There was discussion between Ms. Zhang and the Committee about some expenses paid in full in the first quarter, which Ms. Zhang noted are always incurred annually in the first quarter, similar to household expenses that happen annually, quarterly, or monthly.

Ms. Zhang also reviewed the proposed budget amendment related to the TAM Junction project (most of which was budget authority not spent last year due to project delay), and she corrected the amount (from \$1.2 billion to \$1.2 million) for the swap project, noting that SLPP (State Local Partnership Program) funds were swapped and are now being reimbursed. She also responded to questions/comments regarding the budget amendments including whether the Board reviews and approves the budget amendments, which are approved on a quarterly basis.

8. Committee Member Hot Items Report (Information)

Member Tye asked about the next steps in the process for the Expenditure Plan Advisory Committee, which Chairperson Chernock discussed. She said there would be a presentation to the Board on December 11, and that the materials would be distributed to the committee members beforehand. Staff confirmed they would keep everyone informed.

Ms. Zhang expressed appreciation from Public Outreach Coordinator Molly Graham for the hard work of the Committee during recent months.

Chairperson Chernock also reported on a public hearing by Marin Transit regarding the Short-Range Transit Plan, but a decision was delayed because of concerns from MTC (Metropolitan Transportation Commission) about future costs and revenue estimates.

Member Alan Bortel commented that Whistlestop has recently seen an increase in labor costs for drivers and mechanics. Another member stated that Marin Transit will be reviewing all their major contracts.

The annual TAM Christmas party was discussed, and Ms. Zhang indicated the Expenditure Plan Committee members and the COC members are invited at no cost to themselves, as appreciation to their dedication and support.

Member Hagerty asked for more information on the slowing rate of growth for the sales tax, which Ms. Zhang explained. Committee members briefly discussed possible causes and impacts, as well as other political and financial challenges including the effects of the fires on construction costs in the next few years.

9. Discussion of Next Meeting Date and Recommended Items for the Agenda

The next date was tentatively set for Tuesday, January 16, 2018. There was discussion regarding the statutory requirements for the Committee, as well as possibly expanding the membership.

10. Open Time for Public Input

As no members of the public wished to speak, the meeting was adjourned at 6:55 p.m.



DATE: January 16, 2018

TO: Transportation Authority of Marin Citizens' Oversight Committee

FROM: Li Zhang, Chief Financial Officer

SUBJECT: Review and Acceptance of FY 2016-17 COC Annual Report (Action), Agenda Item No.4

RECOMMENDATION:

The Citizens' Oversight Committee reviews and accepts the FY 2016-17 Citizens' Oversight Committee Annual Report and authorizes the COC Chairperson to present it to the TAM Board for acceptance.

BACKGROUND:

In accordance with the requirements of the Measure A Half-cent Transportation Sales Tax Expenditure Plan and the Measure B \$10 Vehicle Registration Fee Expenditure Plan, The COC is required to develop an annual report and report to the Citizens of Marin any potential issues with the usage of the Measure A and Measure B revenues. The FY 2016-17 Annual Report was developed by the COC Annual Report Sub-committee and TAM staff, based on the results of TAM's FY 2016-17 financial audit and Measure A and Measure B project/program achievements.

COC is able to complete the development of the final draft FY 2016-17 Annual Report on a timely basis because of the dedication of the COC Annual Report Subcommittee, comprised of Vice-Chairperson Peter Pelham, Member Robert Burton, and Member Kevin Hagerty. Staff would also like to thank Member Kay Noguchi for her time and support during the report review process.

DISCUSSION/ANALYSIS:

The COC annual report has been a key outreach tool for TAM. COC will use the FY 2016-17 Annual Report to reach out to the communities and reassure the public that the Measure A half-cent cent transportation sales tax funds and the Measure B \$10 vehicle registration fee funds are being spent in accordance with the voter-approved Expenditure Plans. Below is the distribution plan for the 1,500 hard copies. The report will also be available on TAM's website and electrically distribute through various social media tools, such as Facebook, Twitter, Nextdoor, etc.

- Distribute the report to Libraries/City/Town/County Civic Center
- Distribute the report to active committees and partners in transportation including the following:
 1. TAM Technical Advisory Committee
 2. TAM Bicycle/Pedestrian Advisory Committee
 3. School Districts
 4. Business/Chambers of Commerce

5. Partner agencies including: Golden Gate Bridge, Highway and Transportation District, Marin Transit, and SMART
 6. Related agencies and advocacy groups: Health & Human Services, Paratransit Coordinating Council, the Marin Center for Independent Living, The Sierra Club, Marin Conservation League, Marin County Bicycle Coalition, etc.
- Distribute the report at various transportation-related public meetings.

FISCAL CONSIDERATION:

The budget amount needed for the production of the report is included in the Document Reproduction line item of the FY 2017-178 TAM Annual Budget. Total design cost of the report is \$2,500 and additional \$2,500 is set aside for the reproduction of the hard copies. A total of \$5,000 is reserved under the \$65,000 Document Reproduction Budget Line.

NEXT STEPS:

With the expected acceptance of the TAM Board, staff will finalized the FY 2016-17 COC Annual Report and release it to interest groups, local agencies, advocacy organizations and Marin residents in February.

ATTACHMENTS:

Draft FY 2016-17 COC Annual Report



DATE: January 16, 2018

TO: Transportation Authority of Marin Citizens' Oversight Committee

FROM: Li Zhang, Chief Financial Officer

SUBJECT: Review of the FY 2017-18 Second Quarter Financial Report and Proposed Budget Amendments (Information), Agenda Item No. 5

RECOMMENDATION:

Information Item

BACKGROUND:

This report, along with all accompanying attachments, provides a summary of the financial activities for the period ending December 31, 2017 and covers TAM's revenue and expenditure activities from July 1, 2017 to December 31, 2017. Revenues and expenditures are presented on a cash basis for the period covered.

DISCUSSION/ANALYSIS:

Revenue Highlights:

As of December 31, 2017, the total Measure A Half-cent Transportation Sales Tax cash disbursements received from the Board of Equalization (BOE) for the six-month period from July 2017 to December 2017 was \$13.65 million, which is 5.51% higher than the total Measure A disbursements for the same period last year. The upward trend of sales tax revenue continued since FY2010-11 has started to level out now, with a 4.96% annual increase in FY2011-12, 11.07% in FY2012-13, 1.98% in FY2013-14, 4.90% in FY2014-15, 1.73% in FY2015-16, and only 0.2% in FY2016-17.

As of December 31, 2017, TAM has also received a total of \$1.20 million in Measure B \$10 vehicle registration fee cash disbursements from the Department of Motor Vehicle (DMV) for the months of July to December, which is slightly lower than the revenue received for the same period last year.

TAM received a total of \$559,000 in annual contributions from cities, towns, and the county for CMA planning, programming, and project delivery support services provided. The \$559,000 fee includes the \$430,000 base fee and \$129,000 temporary increase to support a few critical planning efforts. TAM also received \$348,954 in interest revenue from all its investments in CalTRUST for the first two quarters of FY2017-18.

Expenditure Highlights:

Total expenditure for the second quarter of the year is about \$13.81 million. Expenditures are on a cash basis and there are delays due to time needed by vendors to prepare and submit payment requests.

Budget Amendments:

The following budget amendments are proposed for the second quarter of FY 2017-18:

- Increase the budget amount for budget line “State Legislative Assistance” under Professional Services by \$1,750, making the total contract amount to \$36,750 for Khouri Consulting in FY 2017-18. The Board approved the contract extension and the increase of the annual maximum allowed at its November 30, 2017 meeting.
- Increase the budget amount for budget line “Measure A Strategy 4.2 Crossing Guard Count Series” by \$125,000 for a total of \$250,000. The Board approved the increase of the contract amount between TAM and Wiltac for the Crossing Guard Count Service at its July 10, 2017 meeting.
- Increase the “Nonmotorized Transportation Pilot Program Fund” budget line under Revenue by \$1,214,985 and add the “CMFC - County Construction Agreement NTPP/CMAQ” budget line under Interagency Agreement. Those two offset budget lines are needed to present revenues and expenditures that were due in FY 2016-17 but could not be processed due to additional time needed for project closeout process until FY 2017-18.

Investment with CalTRUST:

Attachment 6 of the staff report provides a detailed investment report for each of the funds invested with CalTRUST with the monthly interest earnings and unrealized gain/loss as of December 31, 2017.

FISCAL CONSIDERATION:

None

NEXT STEPS:

Third quarter financial report for FY2017-18 will be provided for review and acceptance in April 2018.

ATTACHMENTS:

- Attachment 1 FY 2017-18 Budget to Actual Comparison as of 12/31/17
- Attachment 2 Proposed FY 2017-18 Budget Amendments as of 12/31/17
- Attachment 3 FY 2017-18 Revenue and Expenditure Report as of 12/31/17– Measure A ½ Cent Sales Tax Detail
- Attachment 4 FY 2016-17 and FY 2017-18 Monthly Measure A Sales Tax Disbursement Comparison
- Attachment 5 FY 2016-17 and FY 2017-18 Monthly Measure B VRF Disbursement Comparison
- Attachment 6 CalTRUST Investment Monthly Interest Income Summary – 12/31/17
- Attachment 7 FY 2017-18 Budget Revenue and Expenditure Overview
- Attachment 8 Transportation Acronyms

Attachment I: FY2017-18 Budget to Actual Comparison as of 12/31/17

Budget Line Items	Annual Budget	Actual 12/31/17	\$ Difference	Actual as % of Budget
Measure A Sales Tax Revenue	25,960,000	13,651,063	(12,308,937)	52.58%
Measure B VRF Revenue	2,350,000	1,234,841	(1,115,159)	52.55%
Cities/Towns and County Contribution	559,000	559,000	-	100.00%
Interest Revenue	355,000	518,090	163,090	145.94%
MTC STP/CMAQ Planning Fund and OBAG Grants	923,138	185,668	(737,470)	20.11%
MTC Regional Measure 2 Fund	1,215,000	-	(1,215,000)	0.00%
Transportation For Clean Air Funding	360,000	182,737	(177,263)	50.76%
State STIP PPM Fund	206,000	-	(206,000)	0.00%
STIP/RTIP Funds	721,786	78,928	(642,858)	10.94%
Federal Highway Bridge Program Fund	236,326	-	(236,326)	0.00%
Nonmotorized Transportation Pilot Program Fund	46,935	1,214,985	1,168,050	2588.68%
MTC Climate Initiatives Program Grant/CMAQ	215,542	23,800	(191,742)	11.04%
<i>Total Revenue Available</i>	33,148,726	17,649,113	(15,499,613)	53.24%
EXPENDITURES				
Administration				
Salaries & Benefits	2,307,703	1,064,093	1,243,610	46.11%
LGS Insurance and HR/Payroll Service Cost	214,377	98,850	115,527	46.11%
Office Lease	250,000	139,806	110,194	55.92%
Agencywide IT and Computer Equipment Upgrade	30,000	8,687	21,313	28.96%
Equipment Purchase/Lease	10,000	3,942	6,058	39.42%
Telephone/Internet/ Web Hosting Services	25,000	8,489	16,511	33.95%
Office Supplies	30,000	20,112	9,888	67.04%
Update/Improvement of TAM Website	20,000	7,824	12,176	39.12%
Classification Study	30,000	-	30,000	0.00%
Insurance	8,000	5,878	2,122	73.48%
Financial Audit	25,000	12,000	13,000	48.00%
Legal Services	120,000	23,413	96,587	19.51%
Document Reproduction	65,000	3,815	61,185	5.87%
Memberships	25,000	15,820	9,180	63.28%
Travel/Meetings/Conferences	31,500	15,610	15,890	49.55%
Carshare Membership	3,000	144	2,856	4.81%
Electric Bike Purchase/Lease	3,000	-	3,000	0.00%
Professional Development	5,000	188	4,812	3.76%
Human Resources/Board Support	70,000	30,584	39,416	43.69%
Information Technology/Web Support	45,000	17,226	27,774	38.28%

Budget Line Items	Annual Budget	Actual 12/31/17	\$ Difference	Actual as % of Budget
Annual Support & Upgrade of Financial System	15,000	8,313	6,687	55.42%
Misc. Expenses	13,700	1,338	12,362	9.76%
Subtotal, Administration	3,346,280	1,486,131	1,860,149	44.41%
Professional Services			-	
Bellam Blvd 101 Off-ramp Improvements - Design	450,000	122,159	327,841	27.15%
East Sir Francis Drake Blvd Improvements of Access to RSR Bridge - Design Support	100,000	69,067	30,933	69.07%
Bike Path Improvement on Sir Francis Drake Fly-over	250,000	81,558	168,442	32.62%
580/101 Direct Connector Feasibility Study	150,000	-	150,000	0.00%
CMP Update/Traffic Monitoring	30,000	52,289	(22,289)	174.30%
Traffic Model Maintenance & Update	200,000	23,879	176,121	11.94%
Trip Monitoring and Reporting	25,000	-	25,000	0.00%
Countywide Bike/Pedestrian Plan Update	10,000	6,751	3,249	67.51%
Project Management Oversight	280,000	123,162	156,838	43.99%
MSN B1 Phase 2 & A4 Design	706,000	-	706,000	0.00%
MSN San Antonio Curve Correction Construction Support	150,000	28,480	121,520	18.99%
MSN San Antonio Bridge Replacement Design	200,000	31,610	168,390	15.81%
HOV Gap Closure Mitigation - Brookdale /Maintenance	20,000	250	19,750	1.25%
State Legislative Assistance	35,000	14,583	20,417	41.67%
Financial Advisor Services	20,000	3,500	16,500	17.50%
North/South Greenway Gap Closure PS&E	425,000	100,112	324,888	23.56%
TAM Junction Construction Management & Construction	680,000	338,327	341,673	49.75%
Public Outreach Service	25,000	25,799	(799)	103.20%
Street Smart Program Implementation	35,000	-	35,000	0.00%
Carshare Pilot Program Implementation	125,000	-	125,000	0.00%
Highway 101 Ramp Metering Special Study	50,000	-	50,000	0.00%
Highway 101 Bus on Shoulder White Paper	50,000	-	50,000	0.00%
CMFC Onsite Re-Vegetation Mitigation Monitoring and Reporting	15,000	3,603	11,397	24.02%
Consulting Pool	65,000	98,784	(33,784)	151.98%
Subtotal, Professional Services	4,096,000	1,123,913	2,972,087	27.44%
Measure A Sales Tax Programs/Projects				
Measure A Compliance Audit	20,000	-	20,000	0.00%
Bike/Ped Path Maintenance	166,000	10,500	155,500	6.33%
GGT Ferry Shuttle Service Contribution through MT	85,000	-	85,000	0.00%

Budget Line Items	Annual Budget	Actual 12/31/17	\$ Difference	Actual as % of Budget
Central Marin Ferry Connector - SMART Insurance Policy	25,000	-	25,000	0.00%
Strategy 1 - Transit	18,814,534	4,668,225	14,146,309	24.81%
<i>Substrategy 1.1 - Local Bus Transit Service</i>	10,200,000	2,472,178	7,727,822	24.24%
<i>Substrategy 1.2 - Rural Bus Transit System</i>	1,200,000	276,314	923,686	23.03%
<i>Substrategy 1.3 - Special Needs Transit Services</i>	2,154,534	464,844	1,689,690	21.58%
<i>Substrategy 1.4 - Bus Transit Facilities</i>	5,260,000	1,454,889	3,805,111	27.66%
Strategy 2 - Hwy 101 Gap Closure/Debt Reserve	1,695,798	1,211,798	484,000	71.46%
<i>STP/SLPP Swap Projects</i>	1,695,798	1,211,798	484,000	71.46%
Strategy 3 - Local Transportation Infrastructure	10,506,419	2,347,204	8,159,215	22.34%
<i>Substrategy 3.1 - Major Roads</i>	7,050,000	2,347,204	4,702,796	33.29%
<i>Substrategy 3.2 - Local Roads</i>	3,456,419	-	3,456,419	0.00%
Strategy 4 - Safer Access to Schools.	3,883,000	836,055	3,046,945	21.53%
<i>Substrategy 4.1 - Safe Routes to Schools</i>	823,000	229,531	593,469	27.89%
<i>Substrategy 4.2 - Crossing Guards</i>			-	
<i>Crossing Guards Services</i>	1,350,000	282,303		20.91%
<i>Crossing Guards Count Services</i>	110,000	-		0.00%
<i>Substrategy 4.3 - Safe Pathways to School</i>				
<i>Safe Pathways Plan Development</i>	100,000	56,695	43,305	56.70%
<i>Safe Pathway Capital Projects</i>	1,500,000	267,525	1,232,475	17.83%
Subtotal, Measure A Programs	35,195,751	9,073,782	26,036,969	25.78%
Measure B VRF Programs				
Element 1 - Maintain Local Streets & Pathways	112,000	-	112,000	0.00%
<i>Element 1.1 - Local Streets</i>	-	-	-	
<i>Element 1.2 - Bike/Ped Pathways Maintenance</i>	112,000	-	112,000	0.00%
Element 2 - Seniors & Disabled Mobility	1,045,000	212,399	832,601	20.33%
<i>Element 2.1 - Mobility Management Programs</i>	140,000	43,940	96,060	31.39%
<i>Element 2.2 - Paratransit & Low Income Scholarships</i>	185,000	58,245	126,755	31.48%
<i>Element 2.3 - Paratransit Plus</i>	500,000	79,450	420,550	15.89%
<i>Element 2.4 - Volunteer Drive & Gap Grant</i>	220,000	30,763	189,237	13.98%
Element 3 - Reduce Congestion & Pollution	660,000	114,865	545,135	17.40%
<i>Element 3.1 - Safe Routes to School</i>	150,000	60,342	89,658	40.23%
<i>Element 3.2 - Trans. Demand Management</i>	200,000	25,115	174,885	12.56%
<i>Lyft Partnership Agreement</i>	70,000	4,879	65,121	6.97%
<i>Element 3.3 - Discretionary Fuel (EV) Programs</i>	240,000	24,530	215,470	10.22%
Subtotal, Measure B Programs	1,817,000	327,264	1,489,736	18.01%

Budget Line Items	Annual Budget	Actual 12/31/17	\$ Difference	Actual as % of Budget
Interagency Agreements				
CMFC County Agreement RM2 (Maintenance Parks Dept.)	25,000	-	25,000	0.00%
Highway 101 Ramp Metering Local Support North-South Greenway (Southern Segment)- County Project Management	50,000	-	50,000	0.00%
HOV Gap Closure Offsite Landscaping Mitigation Funding Agreement - Caltrans	750,000	-	750,000	0.00%
SR37 Study Funding Contribution - Agreement	400,000	-	400,000	0.00%
Funding Agreement with Larkspur For East SF Drake Improvement Project	20,000	-	20,000	0.00%
County Lower Marin City Drainage Study Agreement	2,300,000	479,000	1,821,000	20.83%
Novato Pedestrian Access to Transit and Crosswalk Improvement Project Agreement	75,000	22,438	52,562	29.92%
Caltrans MSN A2 and A3 Construction Support	302,100	-	302,100	0.00%
Sausalito - Gate 6 Bridgeway Intersection Improvements	167,000	-	167,000	0.00%
Marin County - Signal Improvements/Upgrades on SFD Blvd	156,000	78,928	77,072	50.59%
Corte Madera - Tamal Vista Blvd Bike/Ped Improvements	340,000	-	340,000	0.00%
San Rafael - Multi Pathway - 2nd Street to Anderson Drive	526,000	-	526,000	0.00%
Marin Transit - Downtown Novato Bus Stop Improvement Project	250,000	-	250,000	0.00%
CMFC - County Construction Agreement NTPP/CMAQ	311,000	-	311,000	0.00%
	-	1,214,985	(1,214,985)	N/A
<i>Subtotal, Interagency Agreements</i>	<i>5,672,100</i>	<i>1,795,350</i>	<i>3,876,750</i>	<i>31.65%</i>
Other Project/Program Expenditures				
TFCA - Reimbursement of Various Capital Projects	786,000	1,392	784,608	0.18%
<i>Subtotal, Other Capital Expenditures</i>	<i>786,000</i>	<i>1,392</i>	<i>784,608</i>	<i>0.18%</i>
<i>Total Expenditures</i>	<i>50,913,131</i>	<i>13,807,833</i>	<i>37,020,299</i>	<i>27.12%</i>

Attachment I: FY2017-18 Budget to Actual Comparison as of 12/31/17

Budget Line Items	Annual Budget	Proposed Amendments	Revised Budget
Measure A Sales Tax Revenue	25,960,000	-	25,960,000
Measure B VRF Revenue	2,350,000	-	2,350,000
Cities/Towns and County Contribution	559,000	-	559,000
Interest Revenue	355,000	-	355,000
MTC STP/CMAQ Planning Fund and OBAG Grants	923,138	-	923,138
MTC Regional Measure 2 Fund	1,215,000	-	1,215,000
Transportation For Clean Air Funding	360,000	-	360,000
State STIP PPM Fund	206,000	-	206,000
STIP/RTIP Funds	721,786	-	721,786
Federal Highway Bridge Program Fund	236,326	-	236,326
Nonmotorized Transportation Pilot Program Fund	46,935	1,214,985	1,261,920
MTC Climate Initiatives Program Grant/CMAQ	215,542	-	215,542
<i>Total Revenue Available</i>	33,148,726	1,214,985	34,363,711
EXPENDITURES			
Administration			
Salaries & Benefits	2,307,703	-	2,307,703
LGS Insurance and HR/Payroll Service Cost	214,377	-	214,377
Office Lease	250,000	-	250,000
Agencywide IT and Computer Equipment Upgrade	30,000	-	30,000
Equipment Purchase/Lease	10,000	-	10,000
Telephone/Internet/ Web Hosting Services	25,000	-	25,000
Office Supplies	30,000	-	30,000
Update/Improvement of TAM Website	20,000	-	20,000
Classification Study	30,000	-	30,000
Insurance	8,000	-	8,000
Financial Audit	25,000	-	25,000
Legal Services	120,000	-	120,000
Document Reproduction	65,000	-	65,000
Memberships	25,000	-	25,000
Travel/Meetings/Conferences	31,500	-	31,500
Carshare Membership	3,000	-	3,000
Electric Bike Purchase/Lease	3,000	-	3,000
Professional Development	5,000	-	5,000
Human Resources/Board Support	70,000	-	70,000
Information Technology/Web Support	45,000	-	45,000

Budget Line Items	Annual Budget	Proposed Amendments	Revised Budget
Annual Support & Upgrade of Financial System	15,000	-	15,000
Misc. Expenses	13,700	-	13,700
<i>Subtotal, Administration</i>	3,346,280	-	3,346,280
Professional Services			
Bellam Blvd 101 Off-ramp Improvements - Design	450,000	-	450,000
East Sir Francis Drake Blvd Improvements of Access to RSR Bridge - Design Support	100,000	-	100,000
Bike Path Improvement on Sir Francis Drake Fly-over	250,000	-	250,000
580/101 Direct Connector Feasibility Study	150,000	-	150,000
CMP Update/Traffic Monitoring	30,000	-	30,000
Traffic Model Maintenance & Update	200,000	-	200,000
Trip Monitoring and Reporting	25,000	-	25,000
Countywide Bike/Pedestrian Plan Update	10,000	-	10,000
Project Management Oversight	280,000	-	280,000
MSN B1 Phase 2 & A4 Design	706,000	-	706,000
MSN San Antonio Curve Correction Construction Support	150,000	-	150,000
MSN San Antonio Bridge Replacement Design	200,000	-	200,000
HOV Gap Closure Mitigation - Brookdale /Maintenance	20,000	-	20,000
State Legislative Assistance	35,000	1,750	36,750
Financial Advisor Services	20,000	-	20,000
North/South Greenway Gap Closure PS&E	425,000	-	425,000
TAM Junction Construction Management & Construction	680,000	-	680,000
Public Outreach Service	25,000	-	25,000
Street Smart Program Implementation	35,000	-	35,000
Carshare Pilot Program Implementation	125,000	-	125,000
Highway 101 Ramp Metering Special Study	50,000	-	50,000
Highway 101 Bus on Shoulder White Paper	50,000	-	50,000
CMFC Onsite Re-Vegetation Mitigation Monitoring and Reporting	15,000	-	15,000
Consulting Pool	65,000	-	65,000
<i>Subtotal, Professional Services</i>	4,096,000	1,750	4,097,750
Measure A Sales Tax Programs/Projects			
Measure A Compliance Audit	20,000	-	20,000
Bike/Ped Path Maintenance	166,000	-	166,000
GGT Ferry Shuttle Service Contribution through MT	85,000	-	85,000

Budget Line Items	Annual Budget	Proposed Amendments	Revised Budget
Central Marin Ferry Connector - SMART Insurance Policy	25,000	-	25,000
Strategy 1 - Transit	18,814,534	-	18,814,534
<i>Substrategy 1.1 - Local Bus Transit Service</i>	10,200,000	-	10,200,000
<i>Substrategy 1.2 - Rural Bus Transit System</i>	1,200,000	-	1,200,000
<i>Substrategy 1.3 - Special Needs Transit Services</i>	2,154,534	-	2,154,534
<i>Substrategy 1.4 - Bus Transit Facilities</i>	5,260,000	-	5,260,000
Strategy 2 - Hwy 101 Gap Closure/Debt Reserve	1,695,798	-	2,907,596
<i>STP/SLPP Swap Project</i>	1,695,798	1,211,798	2,907,596
Strategy 3 - Local Transportation Infrastructure	10,506,419	-	10,506,419
<i>Substrategy 3.1 - Major Roads</i>	7,050,000	-	7,050,000
<i>Substrategy 3.2 - Local Roads</i>	3,456,419	-	3,456,419
Strategy 4 - Safer Access to Schools.	3,883,000	125,000	3,758,000
<i>Substrategy 4.1 - Safe Routes to Schools</i>	823,000	-	823,000
<i>Substrategy 4.2 - Crossing Guards</i>			
<i>Crossing Guards Services</i>	1,350,000	-	1,350,000
<i>Crossing Guards Count Services</i>	110,000	125,000	235,000
<i>Substrategy 4.3 - Safe Pathways to School</i>			
<i>Safe Pathways Plan Development</i>	100,000	-	100,000
<i>Safe Pathway Capital Projects</i>	1,500,000	-	1,500,000
Subtotal, Measure A Programs	35,195,751	125,000	36,197,549
Measure B VRF Programs			
Element 1 - Maintain Local Streets & Pathways	112,000	-	112,000
<i>Element 1.1 - Local Streets</i>	-	-	-
<i>Element 1.2 - Bike/Ped Pathways Maintenance</i>	112,000	-	112,000
Element 2 - Seniors & Disabled Mobility	1,045,000	-	1,045,000
<i>Element 2.1 - Mobility Management Programs</i>	140,000	-	140,000
<i>Element 2.2 - Paratransit & Low Income Scholarships</i>	185,000	-	185,000
<i>Element 2.3 - Paratransit Plus</i>	500,000	-	500,000
<i>Element 2.4 - Volunteer Drive & Gap Grant</i>	220,000	-	220,000
Element 3 - Reduce Congestion & Pollution	660,000	-	660,000
<i>Element 3.1 - Safe Routes to School</i>	150,000	-	150,000
<i>Element 3.2 - Trans. Demand Management</i>	200,000	-	200,000
<i>Lyft Partnership Agreement</i>	70,000	-	70,000
<i>Element 3.3 - Discretionary Fuel (EV) Programs</i>	240,000	-	240,000
Subtotal, Measure B Programs	1,817,000	-	1,817,000

Budget Line Items	Annual Budget	Proposed Amendments	Revised Budget
Interagency Agreements			
CMFC County Agreement RM2 (Maintenance Parks Dept.)	25,000	-	25,000
Highway 101 Ramp Metering Local Support	50,000	-	50,000
North-South Greenway (Southern Segment)- County Project Management	750,000	-	750,000
HOV Gap Closure Offsite Landscaping Mitigation Funding Agreement - Caltrans	400,000	-	400,000
SR37 Study Funding Contribution - Agreement	20,000	-	20,000
Funding Agreement with Larkspur For East SF Drake Improvement Project	2,300,000	-	2,300,000
County Lower Marin City Drainage Study Agreement	75,000	-	75,000
Novato Pedestrian Access to Transit and Crosswalk Improvement Project Agreement	302,100	-	302,100
Caltrans MSN A2 and A3 Construction Support	167,000	-	167,000
Sausalito - Gate 6 Bridgeway Intersection Improvements	156,000	-	156,000
Marin County - Signal Improvements/Upgrades on SFD Blvd	340,000	-	340,000
Corte Madera - Tamal Vista Blvd Bike/Ped Improvements	526,000	-	526,000
San Rafael - Multi Pathway - 2nd Street to Anderson Drive	250,000	-	250,000
Marin Transit - Downtown Novato Bus Stop Improvement Project	311,000	-	311,000
CMFC - County Construction Agreement NTPP/CMAQ	-	1,214,985	1,214,985
Subtotal, Interagency Agreements	5,672,100	1,214,985	6,887,085
Other Project/Program Expenditures			
TFCA - Reimbursement of Various Capital Projects	786,000	-	786,000
Subtotal, Other Capital Expenditures	786,000	-	786,000
Total Expenditures	50,913,131	1,341,735	53,131,664

Attachment 3: FY2017-18 Revenue and Expenditure Report as of 9/30/17 – Measure A 1/2 Cent Sales Tax Detail

Budget Line	Interest	5% Reserve	1% Admin	4% Program	Strategy PM	S - 1.1 Local Bus	S - 1.2 Rural Bus	S - 1.3 Para.	S - 1.4 Cap. Imp.	S - 2 Gap Closure	S - 3.1 Major Roads	S - 3.2 Local Roads	S - 4.1 SR2S	S - 4.2 C. Guards	S - 4.3 Pathways	Total
REVENUE																
FY2017 Accrual Balance *	3,419,976	5,285,266	144,964	896,559	-	6,115,985	713,850	376,161	4,786,363	1,022,975	10,307,097	3,343,416	1,400,081	919,476	1,453,183	40,185,351
FY2018 Revenue	-	-	96,478	385,911	158,333	3,330,392	270,032	810,095	540,064	783,333	1,159,004	1,200,671	274,035	348,772	290,643	9,647,763
EXPENSES																
ADMINISTRATION																
Salaries & Benefits				547,790												547,790
LGS Insurance and HR/Payroll Service Cost																-
Office Lease				139,806												139,806
Agencywide IT and Computer Equipment Upgrade				8,687												8,687
Equipment Purchase/Lease				3,942												3,942
Telephone/Internet/ Web Hosting Services				8,489												8,489
Office Supplies				19,004												19,004
Update/Improvement of TAM Website				7,824												7,824
Classification Study																-
Insurance				5,878												5,878
Financial Audit				12,000												12,000
Legal Services				15,785												15,785
Document Reproduction				2,665												2,665
Memberships				3,820												3,820
Travel/Meetings/Conferences				11,181												11,181
Carshare Membership				144												144
Electric Bike Purchase/Lease																-
Professional Development				188												188
Human Resources/Payroll/Board Support				19,804												19,804
Information Technology Support				17,226												17,226
Annual Support & Upgrade of Financial System				19,093												19,093
Misc Expenses																-
PROFESSIONAL SERVICES																
Bellam Blvd 101 Off-ramp Improvements - Design				122,159												122,159
ESFD Blvd Impr of Access to RSR Bridge - Design Support				69,067												69,067
Bike Path Improvement on Sir Francis Drake Fly-over				81,558												81,558
580/101 Direct Connector Feasibility Study																-
Project Management Oversight				34,191												34,191
Financial Advisor Services				3,500												3,500
Public Outreach Service Support				300,157												300,157
Consulting Pool				6,853												6,853
MEASURE A SALES TAX PROGRAMS/PROJECTS																
Measure A Compliance Audit				10,500												10,500
Bike/Ped Path Maintenance																-
GGT Ferry Shuttle Service Contribution through MT																-
Central Marin Ferry Connector - SMART Insurance Policy																-
Strategy 1 - Transit						2,472,178	276,314	464,844	1,454,889							4,668,225
Strategy 2 - Gap Closure										1,211,798						1,211,798
Strategy 3 - Streets & Roads											2,347,204					2,347,204
Strategy 4- Safe Routes													229,531	254,161	324,220	807,912
INTERAGENCY AGREEMENTS																
Funding Agreement with Larkspur For East SF Drake Improvement Project				479,000												479,000
County Lower Marin City Drainage Study Agreement				22,438												22,438
Novato Pedestrian Access to Transit and Crosswalk Improvement Project Agreement																-
Total Expenses	-	-	-	1,972,749	-	2,472,178	276,314	464,844	1,454,889	1,211,798	2,347,204	-	229,531	254,161	324,220	11,007,888
BALANCE	3,419,976	5,285,266	241,442	(690,279)	158,333	6,974,199	707,567	721,412	3,871,538	594,511	9,118,897	4,544,086	1,444,585	1,014,087	1,419,606	38,825,226

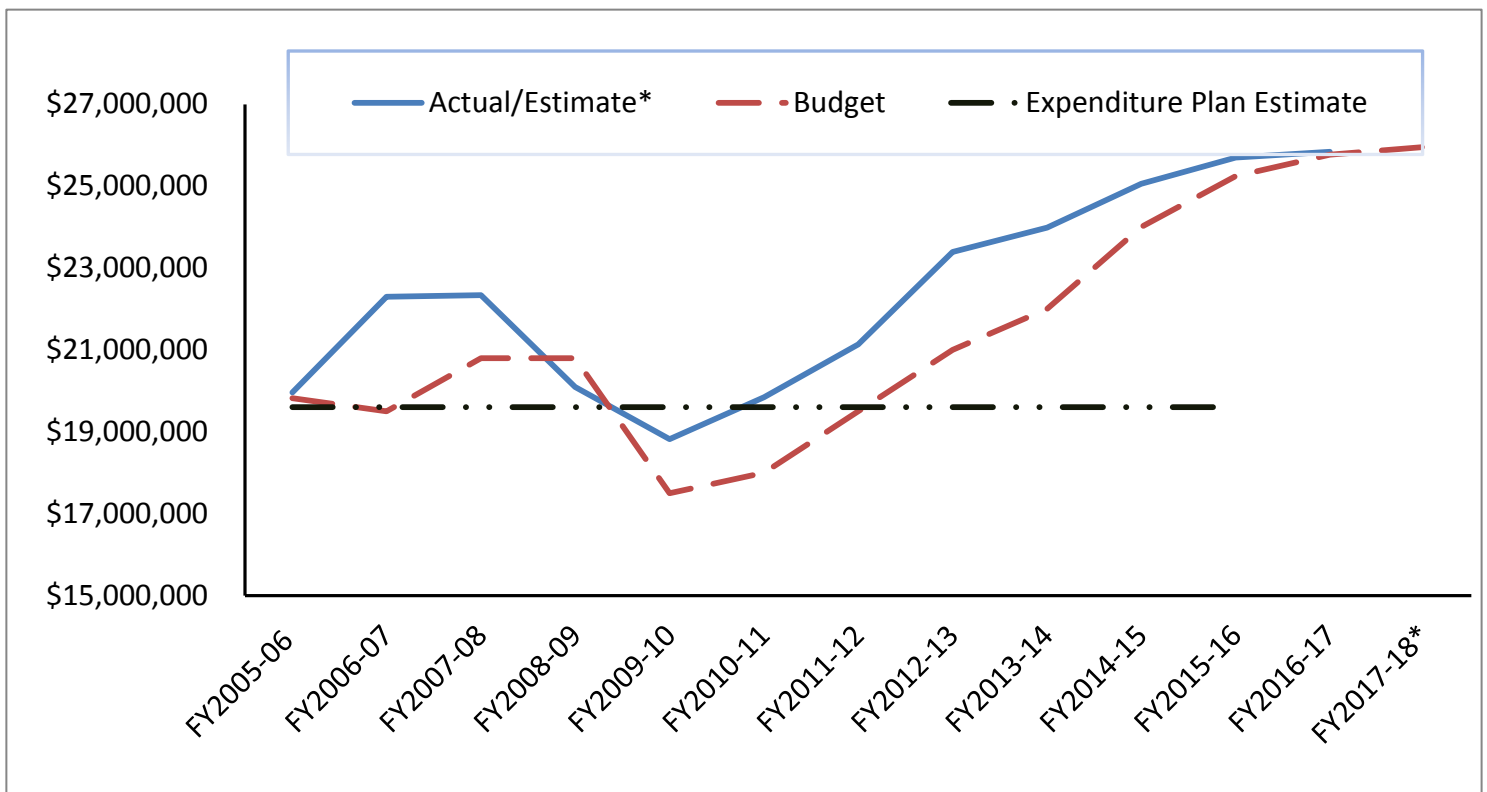
* FY2016-17 audit is still in process and the numbers are subject to change.

Attachment 4.1: Monthly Measure A 1/2 Sales Tax Disbursement Comparison

(Cash Disbursement from July to June)

		FY2017	FY2018	\$ Difference	% Difference
Actuals	July	1,750,700	1,715,700	(35,000)	-2.00%
	August	2,334,300	2,287,600	(46,700)	-2.00%
	September	2,359,141	2,721,654	362,513	15.37%
	October	1,784,300	1,755,200	(29,100)	-1.63%
	November	2,379,100	2,340,200	(38,900)	-1.64%
	December	2,330,771	2,830,710	499,939	21.45%
Actual / Budget	January	1,921,100	-	(1,921,100)	-100.00%
	February	2,561,400	-	(2,561,400)	-100.00%
	March	2,110,685	-	(2,110,685)	-100.00%
	April	1,557,800	-	(1,557,800)	-100.00%
	May	2,077,100	-	(2,077,100)	-100.00%
	June	2,671,065	-	(2,671,065)	-100.00%
	July-December	<u>12,938,312</u>	<u>13,651,063</u>	<u>712,752</u>	<u>5.51%</u>
	Annual Disbursement	<u>25,837,461</u>			
	FY2018 Annual Budget		<u>25,960,000</u>		

Attachment 4.2 Measure A 1/2 Sales Tax Actual Vs. Budget Comparison



Attachment 5: FY2017 and FY2018 Monthly Measure B VRF Disbursement Comparison

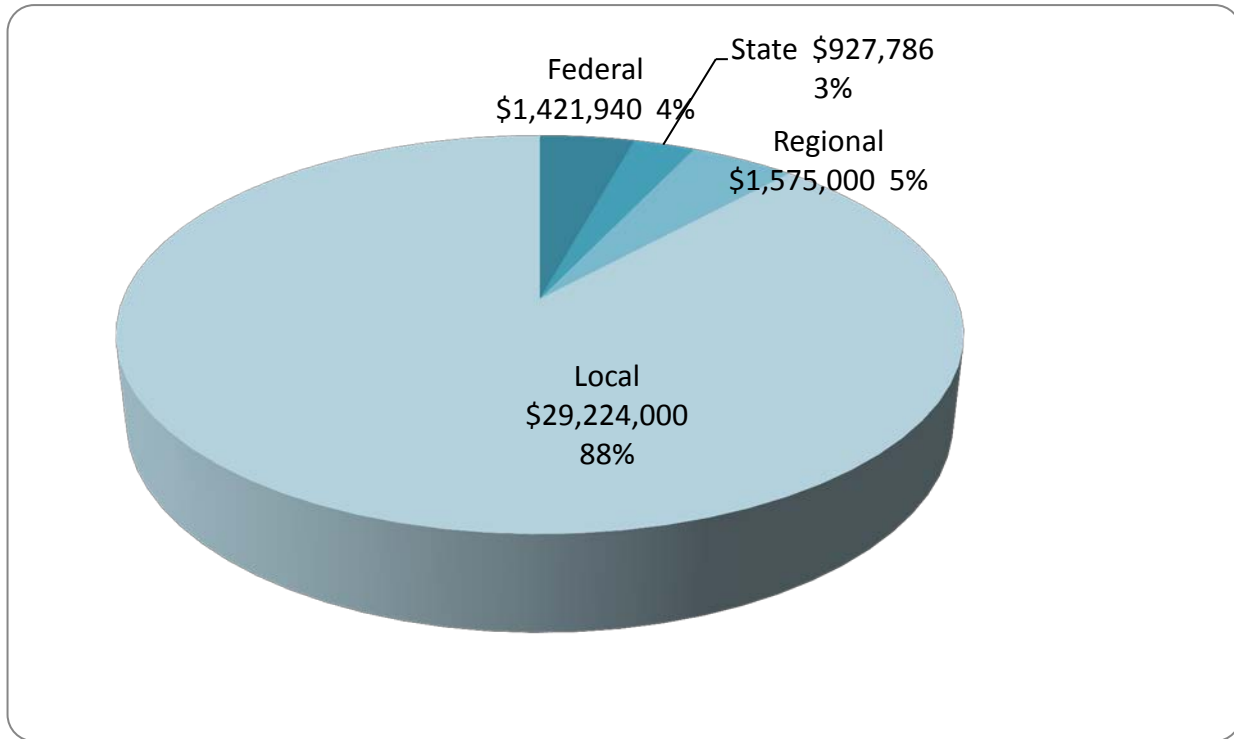
(Cash Disbursement from July to June)

		FY2017	FY2018	\$ Difference	% Difference
Actual	July	218,249	212,315	(5,935)	-2.72%
	August	215,745	211,733	(4,011)	-1.86%
	September	200,622	195,142	(5,480)	-2.73%
	October	222,554	216,932	(5,622)	-2.53%
	November	211,515	201,566	(9,949)	-4.70%
	December	190,745	197,154	6,409	3.36%
Actual / Budget	January	184,065		(184,065)	-100.00%
	February	184,149		(184,149)	-100.00%
	March	193,006		(193,006)	-100.00%
	April	194,424		(194,424)	-100.00%
	May	214,507	-	(214,507)	-100.00%
	June	180,005	-	(180,005)	-100.00%
	July-December	<u>1,259,430</u>	<u>1,234,841</u>	<u>(24,588)</u>	<u>-1.95%</u>
	Annual Disbursement	<u>2,409,586</u>			
	FY2018 Annual Budget		<u>2,350,000</u>		

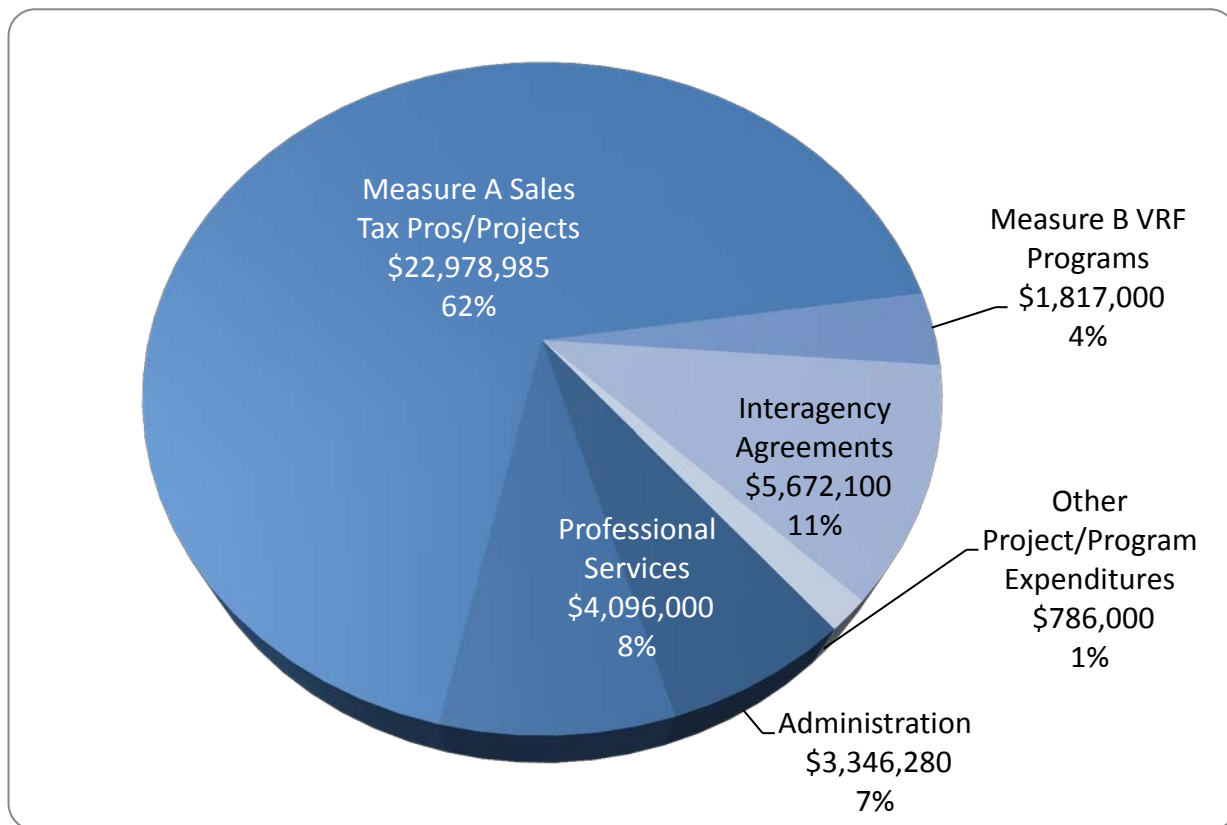
Attachment 6: CalTRUST Investment Monthly Interest Income by Account
(July - December 2017)

	General CMA		Mea. A Sales Tax	Mea. B VRF		TFCA		Total
	Short Term	Medium Term	Medium Term	Short Term	Medium Term	Short Term	Medium Term	CalTRUST
Principal Investment	\$ 808,530	\$ 2,000,000	\$ 38,393,102	\$ 500,000	\$ 3,072,287	\$ 500,000	\$ 831,950	\$ 46,105,869
Prior Reinvested Interest Revenue	\$ 8,115	\$ 24,871	\$ 970,437	\$ 11,258	\$ 59,641	\$ 11,258	\$ 10,345	\$ 1,095,926
FY2017-18 Monthly Interest Income								
<i>July-17</i>	\$ 773	\$ 2,363	\$ 45,966	\$ 484	\$ 3,656	\$ 484	\$ 983	\$ 54,710
<i>August-17</i>	\$ 878	\$ 2,562	\$ 49,827	\$ 550	\$ 3,963	\$ 550	\$ 1,066	\$ 59,395
<i>September-17</i>	\$ 800	\$ 2,375	\$ 46,191	\$ 501	\$ 3,674	\$ 501	\$ 988	\$ 55,030
<i>October-17</i>	\$ 898	\$ 2,664	\$ 51,814	\$ 562	\$ 4,121	\$ 562	\$ 1,108	\$ 61,729
<i>November-17</i>	\$ 560	\$ 2,547	\$ 49,542	\$ 538	\$ 3,941	\$ 538	\$ 1,059	\$ 58,726
<i>December-17</i>	\$ 561	\$ 2,575	\$ 50,091	\$ 541	\$ 3,984	\$ 541	\$ 1,071	\$ 59,364
<i>January-18</i>								\$ -
<i>February-18</i>								\$ -
<i>March-18</i>								\$ -
<i>April-18</i>								\$ -
<i>May-18</i>								\$ -
<i>June-18</i>								\$ -
Total for the 2nd Quarter	\$ 4,471	\$ 15,085	\$ 293,430	\$ 3,176	\$ 23,340	\$ 3,176	\$ 6,275	\$ 348,954
Unrealized Gain/(Loss) - 12/31/2017	\$ (822)	\$ (18,139)	\$ (329,973)	\$ (517)	\$ (27,071)	\$ (517)	\$ (7,545)	\$ (384,584)
Market Value - 12/31/2017	\$ 820,294	\$ 2,021,818	\$ 39,326,996	\$ 513,918	\$ 3,128,197	\$ 513,918	\$ 841,025	\$ 47,166,165

Attachment 7.1: FY2017-18 Budget Revenue Overview by Funding Source



Attachment 7.2: FY2017-18 Budget Expenditure Overview by Category



Note: Administration category includes all TAM's staff costs at \$2.22 million. Please note that the majority of the staff costs are for direct project and program management.

Attachment 8 - Transportation Acronyms

Acronym	Full Term
ABAG	Association of Bay Area Governments
ADA	Americans with Disabilities Act
BAAQMD	Bay Area Air Quality Management District
BATA	Bay Area Toll Authority
BART	Bay Area Rapid Transit
BCDC	Bay Conservation and Development Commission
BPAC	Bicycle / Pedestrian Advisory Committee
BRT	Bus Rapid Transit
BTA	Bicycle Transportation Account
Caltrans	California Department of Transportation
CEQA	California Environmental Quality Act
CIP	Capital Investment Program
CMA	Congestion Management Agency
CMAQ	Congestion Mitigation and Air Quality
CMFC	Central Marin Ferry Connection
CMP	Congestion Management Program
CO-OP	Cooperative Agreement
CTC	California Transportation Commission
DPW	Department of Public Works
EIR	Environmental Impact Report
EV	Electric Vehicle
FHWA	Federal Highway Administration
FTA	Federal Transit Administration
FY	Fiscal Year
GGT	Golden Gate Transit
GGBHTD	Golden Gate Bridge Highway and Transportation District
HOT Lane	High Occupancy Toll Lane
HOV Lane	High Occupancy Vehicle Lane
ITIP	Interregional Transportation Improvement Program
ITS	Intelligent Transportation Systems
JARC	Job Access and Reverse Commute
LATIP	Local Area Transportation Improvement Program
LOS	Level of Service
MCBC	Marin County Bicycle Coalition
MPO	Metropolitan Planning Organization
MPWA	Marin Public Works Association
MT	Marin Transit
MTC	Metropolitan Transportation Commission

Attachment 8 - Transportation Acronyms

Acronym	Full Term
MTS	Metropolitan Transportation System
Neg Dec	Negative Declaration
NEPA	National Environmental Policy Act
NOP	Notice of Preparation
NTPP	Non-motorized Transportation Pilot Program
OBAG	One Bay Area Grant
PAED	Project Approval and Environmental Document
PCA	Priority Conservation Area
PCI	Pavement Condition Index
PDA	Priority Development Area
PS&E	Plans, Specifications and Engineers Estimate
PSR	Project Study Report
RHNA	Regional Housing Needs Allocation
RM2	Regional Measure 2 (Bridge Toll)
RTIP	Regional Transportation Improvement Program
RTP	Regional Transportation Plan
SCS	Sustainable Communities Strategy
SLPP	State-Local Partnership Program
SMART	Sonoma Marin Area Rail Transit
SR	State Route
SR2S/SRTS	Safe Routes to Schools
STA	State Transit Assistance
STIP	State Transportation Improvement Program
STP	Federal Surface Transportation Program
TCM	Transportation Control Measures
TCRP	Transportation Congestion Relief Program
TDA	Transportation Development Act
TDM	Transportation Demand Management
TFCA	Transportation Fund for Clean Air
TIP	Federal Transportation Improvement Program
TLC	Transportation for Livable Communities
TMP	Traffic Management Plan
TMS	Transportation Management System
TNC	Transportation Network Company
TOD	Transit-Oriented Development
TOS	Transportation Operations Systems
VMT	Vehicle Miles Traveled
VRF	Vehicle Registration Fee