



MEETING OF THE
TRANSPORTATION AUTHORITY OF MARIN
EXECUTIVE COMMITTEE
Finance & Policy
February 11, 2019
3:30 PM

TAM CONFERENCE ROOM
900 FIFTH AVENUE
SAN RAFAEL, CALIFORNIA

MEETING MINUTES

Members Present: Judy Arnold, Marin County Board of Supervisors, TAM Chair
Brian Colbert, San Anselmo Town Council
Alice Fredericks, Tiburon Town Council
Stephanie Moulton-Peters, Mill Valley City Council
Damon Connolly, Marin County Board of Supervisors
Gary Phillips, San Rafael City Council

Members Absent: None

Staff Members Present: Dianne Steinhauser, Executive Director
Bill Whitney, Principal Project Delivery Manager
Dan Cherrier, Deputy Executive Director
David Chan, Manager of Programming & Legislation
Derek McGill, Planning Manager
Helga Cotter, Accounting Manager
Li Zhang, Chief Financial Officer
Molly Graham, Public Outreach Coordinator
Nick Nguyen, Principal Project Delivery Manager
Scott McDonald, Senior Transportation Planner

Chair Judy Arnold called the meeting to order at 3:30 p.m.

1. Chair's Report (Discussion)

Chair Arnold noted she did not have a chair's report.

2. Commissioner Comments (Discussion)

There were none.

3. Executive Director's Report (Discussion)

ED Steinhauser reported that TAM will participate in the Canal Bike Expo on Saturday, February 16, organized by the Marin School for Environmental Leadership to promote social equity in public transportation. She noted other partners involved are the Canal Alliance, Safe Routes to School, Trips for Kids, Marin Transit, and San Rafael

Police Department. Commissioner Moulton-Peters stated she was interested in learning more about putting on a Bike Expo in Mill Valley.

ED Steinhauser reported on a closure on the Richmond-San Rafael Bridge due to falling concrete. She emphasized this was not a structural issue and was due to a concrete deck spalling issue on an expansion joint. The bridge has been re-opened, and a long-term fix will involve night-time closures of the bridge for ten nights beginning February 18. Caltrans will continue to monitor the bridge out of caution and staff will continue to assist with providing information to the public.

ED Steinhauser reported on an opportunity to acquire Level 2 EV chargers from Green Lots, a partner of Electrify America, at sites in Marin including the Marin County Office of Education. She also provided a schedule and outline for the upcoming Measure AA Strategic Plan which will be updated annually.

4. Open Time for Public Expression

There was none.

5. Approval of Meeting Minutes from January 14, 2019 (Action)

Commissioner Phillips moved to approve the Consent Calendar, which Commissioner Fredericks seconded. The motion carried unanimously.

6. Adopt the 2019 Legislative Platform (Action)

ED Steinhauser introduced Manager of Programming and Legislation David Chan and TAM's Legislative Consultant Gus Khouri of Khouri Consulting who presented this item which recommended that the Committee recommend the TAM Board to adopt TAM's Draft 2019 Legislative Platform as shown in the staff report.

Mr. Khouri thanked the Committee for TAM's extension of his contract and stated he was pleased to be able to continue his relationship with TAM. Mr. Khouri commented on the results of the statewide election and the Governor's proposed FY18/19 State Budget, noting the Governor is continuing a prudent approach toward bond liabilities and fully funding the rainy-day fund. He noted that the voters expressed support for transportation funding thru the defeat of Prop 6 but that the administration is considering tying the production of affordable housing to transportation funding. He hoped transportation agencies would be able to provide input on this proposal and its implementation. Mr. Khouri reviewed the issues, goals, and opportunities in the 2019 Legislative Platform pointing out key changes from the 2018 platform.

Chair Arnold asked about the projected job creation metrics in Marin, which ED Steinhauser and Mr. Khouri commented on. They noted that in the Regional Transportation Plan of 2012 projected Marin would add 16,500 jobs in 30 years when, in fact, 15,000 jobs were added by 2017 and Marin achieved its 30-year goal for job creation by 2018. Mr. Khouri added that this is why he wants to ensure that Marin's interests are represented.

Commissioner Connolly moved to recommend TAM board approval of the 2019 Legislative Platform, which Commissioner Fredericks seconded. The motion passed unanimously.

7. Review and Approval of the Recommended Funding Plans for TAM's Pension and OPEB Liabilities (Action)

ED Steinhauser introduced Chief Financial Officer Li Zhang to present this item which asked that the Committee recommend to the full TAM Board to approve the funding plans for TAM's Pension and OPEB (Other Post-Employment Benefits) liabilities:

- To address the pension liability, TAM will pay off its unfunded liability as of June 30, 2019, about \$346,786 as estimated in the July 30, 2017 CalPERS Actuarial Evaluation Report released in August 2018, and put the Non-Asset Gain and Asset Gain, totaling \$129,970 as a one-time contribution into a Section 115 Trust;
- To address the OPEB liability, TAM will set up a Section 115 Trust and will fund it annually with the amount of health retirement account benefits that all employees hired through LGS/RGS gave up (\$27,500 annually) during the transition;
- To authorize an amendment to the FY 18/19 budget staff to reflect the payments; and
- To select a Section 115 Trust provider and fund the trust as recommended.

Ms. Zhang noted that currently, TAM's liabilities are manageable and the goal of the funding plan is to maintain this status. She provided background on TAM's employment situation and reviewed the process of developing the funding plan with CalPERS and the HR Ad Hoc Committee. She presented the recommended funding plan for both CalPERS and OPEB including the payment schedule and funding sources. Staff is requesting approval of the plan and authorization to seek a Section 115 Trust fund management team.

Commissioner Fredericks asked what the cost recovery funding pool would normally be used for. Ms. Zhang stated it is normally set aside for emergencies and there are no constraints on its use. ED Steinhauser noted the funds are intended for administration costs, including office rent but that TAM's current location and rent situation had led to a savings that allowed these funds to accumulate.

Commissioner Phillips expressed concern that the pension fund would fall behind if the 5% of the revenue or 100% of the liability funding policy continued in the long term. Ms. Zhang agreed that staff intends to come up with a long-term policy to review and ensure the trust is not over- or underfunded and that there should be a review every two years. She stated she would add this to the plan for board approval.

Commissioner Phillips moved to recommend TAM board approval of the Recommended Funding Plan for TAM's Pension and OPEB Liabilities and the amendment to the FY2018-19 Budget, and authorize staff to seek a Section 115 Trust fund management team contingent on a review of the funding policies for both the pension and OPEB liabilities every two years in the future, which Commissioner Fredericks seconded. The motion passed unanimously.

Ms. Zhang asked if this should be a discussion or consent item at the board meeting. The Committee indicated their approval of placing it on the consent portion of the agenda.

8. MTC's Horizon/Plan Bay Area 2050 Update (Discussion)

ED Steinhauser introduced Planning Manager Derek McGill who presented this discussion item. Mr. McGill reviewed the Regional Transportation Plan and Sustainable Communities Strategy requirement as updated by SB 375. He discussed MTC's goals with the Horizon planning process to provide flexibility to assess uncertainties such as autonomous vehicles and sea-level rise and "what-if" scenarios leading to multiple possible futures. Mr.

McGill reviewed MTC's planning process and timeline, including guiding principles, perspective papers, transformative project assessment, CMA call for projects, a performance assessment, and public outreach. He noted TAM will need to submit an initial project list by June 2019. He finalized his comments by stating that the Regional Housing Needs Allocation process will begin later this fall and continue through the summer of 2021.

Commissioner Phillips asked for an example of a project that might be eligible for this process. Mr. McGill stated the larger projects would be included as approved by the public in RM3, such as Hwy 101, SR 37, the Marin-Sonoma Narrows, and the San Rafael Transit Center. Commissioner Phillips asked how this process would affect the PDA in downtown San Rafael and ED Steinhauser responded that discretionary funding like the federal gas tax has been distributed, in the past, by MTC substantially to PDAs, via the OBAG 1 and OBAG 2 processes. This would likely continue and include the PDA in downtown San Rafael. Regarding the call for projects process, ED Steinhauser stated that staff would provide more detail on this and would work closely with city and town staff as the process continues.

Commissioner Moulton-Peters suggested a subcommittee be appointed to go deeper into the details on this so that TAM could take an active role.

As this was a discussion item, no action was taken at this time.

Commissioner Phillips moved to adjourn the meeting, which Commissioner Fredericks seconded. The motion passed unanimously.

The meeting was adjourned at 4:45 p.m.

Approved April 8, 2019