

MEETING OF THE  
TRANSPORTATION AUTHORITY OF MARIN  
EXECUTIVE COMMITTEE  
Funding, Programs & Legislation  
May 11, 2020  
2:00 p.m.



Virtual Meeting

**Zoom Link:**

<https://us02web.zoom.us/j/81239656468?pwd=V2NLTWlwaWVVLzdtRUdMZjF0c00wZz09>

**Webinar ID: 812 3965 6468**

**Password: 844301**

**MEETING MINUTES**

Members Present: Judy Arnold, County of Marin Board of Supervisors, Committee Chair  
P. Beach Kuhl, Ross Town Council  
Katie Rice, County of Marin Board of Supervisors  
Eric Lucan, Novato City Council

Staff Members Present: Anne Richman, Executive Director  
Bill Whitney, Principal Project Delivery Manager  
Dan Cherrier, Principal Project Delivery Manager  
David Chan, Manager of Programming & Legislation  
Derek McGill, Planning Manager  
Helga Cotter, Senior Accountant  
Li Zhang, Deputy Executive Director/Chief Financial Officer  
Molly Graham, Public Outreach Coordinator  
Nick Nguyen, Principal Project Delivery Manager  
Scott McDonald, Senior Transportation Planner

*Chair Arnold called the meeting to order at 2:00 p.m.*

**1. Chair's Report (Discussion)**

Chair Arnold welcomed everyone to the virtual meeting as allowed by the Governor Newsom's Executive Order N-29-20, asked Denise Merleno, the Board clerk, to conduct a roll call, and Ms. Merleno reported that there was a quorum of the Committee. The Chair reminded everyone, as indicated in the agenda, how the public could provide comment during the meeting.

**2. Commissioner Comments (Discussion)**

None.

**3. Executive Director's Report (Discussion)**

Executive Director (ED) Richman provided an update on COVID-19 and its effects on TAM, noting that staff continues to work remotely in light of the Shelter in Place order. She also reported her participation on the Marin Recovers Transportation Task Force, impacts on travel patterns due to the COVID-19 virus, changes to the Vanpool Incentive Program, again, due to the pandemic, updated information for the Safe Routes to Schools program which is posted on the TAM website, the installation of 22 electric-vehicle charging ports at the County's Los Gatos campus, the City of Novato's purchase of 2 electric bikes for their police fleet, the initial meeting of the US 101/I-580 Direct Connector Project Stakeholder Working Group to occur later this summer, and the nomination by the Metropolitan Transportation Commission (MTC) of the Marin Sonoma Narrows B7 project for the state's SB1 Congested Corridor program.

**4. Open Time for Public Expression**

Chair Arnold asked if staff had received any public comment by e-mail and hearing that none had been received, she closed this item to public comment.

**5. Approval of Minutes from February 10, 2020 (Action)**

Commissioner Lucan moved to approve the Minutes of February 10, 2020 which was seconded by Commissioner Kuhl. A roll call vote was conducted and the motion was unanimously approved.

**6. Program Suburban-Housing Incentive Pool (Sub-HIP) Funds (Action)**

David Chan, TAM Programming and Legislation Manager, presented this item which asked the Committee to review staff's recommendation of programming \$300,000 in Sub-HIP (Housing Incentive Pool) funds to Marin County's Marin City Pedestrian Crossing Improvement Project and refer it to the TAM Board for approval.

Mr. Chan provided a brief history of the genesis of this program, explained the eligibility requirements to receive funding and the call for projects issued. He noted that two applications were received and he provided a description of each: the Marin County's Marin City Pedestrian Crossing Improvement Project and the City of San Rafael's North-South Greenway San Rafael Downtown Gap Closure Project. He explained the criteria used to evaluate the applications which he noted both projects were qualified. He stated, however, that the County's application ranked higher than the City's because the County project has a large number of existing affordable housing units and has the potential to increase that number by upwards of a 100 or more. He concluded his presentation and noted that county staff, Carey Lando and Laney Davidson, were in attendance and available to answer questions.

Chair Arnold opened this item to questions and comments by the Committee and seeing none, asked if County staff wished to comment.

Ms. Lando expressed the County's gratitude for the recognition and confirmed the County's ability to implement the project for the Marin City community.

Chair Arnold asked if staff had received any public comment by e-mail and hearing that none had been received, she closed this item to public comment.

Commissioner Rice made a motion to approve staff's recommendation of programming \$300,000 in Sub-HIP funds to Marin County's Marin City Pedestrian Crossing Improvement Project and refer it to the TAM Board for approval which was seconded by Commissioner Kuhl. A roll call vote was conducted and the motion was unanimously approved.

**7. Program Cycle 3 Local Partnership Program (LPP) Formula Funds to TAM's Bellam Boulevard Off-Ramp Project (Action)**

Scott McDonald, Senior Transportation Planner, presented this item which asked the Committee to review staff's recommendation to program Local Partnership Program (LPP) Cycle 3 Formula funds to TAM's Bellam Boulevard Off-Ramp Project, and refer it to the TAM Board for approval.

Mr. McDonald discussed the history of the LPP program, TAM's eligibility for these funds due to its voter-approved fees or taxes solely dedicated to transportation improvements, project eligibility requirements, and staff's recommendation to program \$1,000,000 of these funds in the FY 20/21 Annual Budget and the remaining \$737,000 in the FY 21/22 budget.

Chair Arnold asked if staff had received any public comment by e-mail and hearing that none had been received, she closed this item to public comment.

Commissioner Kuhl made a motion to approve staff's recommendation to recommend to the full TAM Board to program LPP Cycle 3 Formula funds to TAM's Bellam Boulevard Off-Ramp Project, which was seconded by Commissioner Kuhl. A roll call vote was conducted and the motion was unanimously approved.

*The meeting was adjourned at 2:35 p.m.*

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