

Transportation Authority of Marin Fiscal Year 2004-05 Proposed Budget
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Revenue

	Approved 2003-04	Proposed 2004-05
Cities and Counties	\$430,000	\$350,000
Interest Earned	4,000	2,000
Federal / State (MTC)	240,000	240,000
T-PLUS (MTC)	150,000	150,000
BAAQMD		<u>\$18,738</u>
Total	\$824,000	\$760,738

Expenditure

	Approved 2003-04	Actual and Estimate 6-30-04	Proposed 2004-05
<u>Administration</u>			
County Staff	\$400,000	\$580,000 ¹	\$485,000
Office Supplies Expense	20,000	16,000	30,000
Audit	5,000	5,000	6,000
Legal	10,000	4,800	10,000
Document Reproduction	20,000	11,300	20,000
Subtotal	\$455,000	\$594,100	\$551,000
<u>Professional Services</u>			
Transportation Planning (Nelson/Nygaard)	60,000	120,000	
Outreach		62,000	
Survey		32,000	
Legal		1,000	
CMP	25,000	51,950 ²	15,000
Greenbrae I/C (CH2M Hill)		2,000	
T-PLUS	150,000	40,000	70,000
Consulting Pool	153,868 ³		20,000
Election cost			350,000
Contingency	15,000		
Subtotal	\$403,868	\$308,950	\$455,000
		Total	\$1,006,000

¹ Will only charge \$400,000 as budgeted.

² Include carryover from 2002-03 for CMP monitoring and Park and Ride PSR

³ 62,000 allocated to Outreach, \$10,000 to Legal, \$60,874 additional to Transportation Planning, \$51,845 to Survey.

Transportation Authority of Marin Executive Summary
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Beginning Balance	\$397,927
Anticipated Revenue FY 2003-04	300,000 ¹
Proposed Revenue FY 2004-05	760,738
Total Revenue	<u>\$1,458,665</u>
2003-04 Obligations	(\$417,012)²
FY 2004-05 Proposed Expenditure	(\$1,006,000)
Total Expenditure	<u>(\$1,423,012)</u>
Anticipated Year End Balance 6-30-05	\$35,653

¹ City, county outstanding payments, MTC reimbursement

² Outreach \$45,819
 Godbe 51,845
 CD & Arch 132,986
 County Staff 111,249
 Legal 10,000
 Audit 5,000
 Misc. 8,000
 Nelson/Nygaard 52,113

Transportation Authority of Marin Budget Summary

I. Revenue

1. Agencies

The table below is based on a 50% population/50% road miles formula.

<u>Agency</u>	<u>% Pro Rata Share*</u>	<u>Proposed 2004-2005 Pro-Rata Share*</u>
Belvedere	1.04	3,640
Corte Madera	3.20	11,200
Fairfax	2.79	9,765
Larkspur	4.16	14,560
Mill Valley	5.99	20,965
Novato	17.00	59,500
Ross	0.99	3,465
San Anselmo	4.70	16,450
San Rafael	20.16	70,560
Sausalito	2.84	9,940
Tiburon	3.46	12,110
County	33.67	<u>117,845</u>
		\$350,000

2. Interest

Anticipating return on our cash flow.

3. Federal/State

STP/CMAQ funds per existing contract with MTC. We were negotiating with MTC to increase this amount to \$240,000, which has now been approved.

4. Transportation Land Use Systems Program (TPLUS)

2nd year of new program fully funded by MTC.

II. Expenditure

1. County Public Works Staff

In FY 2003-04, we spent about \$580,000 worth of County staff time, although only charging TAM the agreed \$400,000. Many factors contributed to this over-expenditure. The numerous sales tax expenditure plan meetings, Gap Closure Project, Marin-Sonoma Narrows and the Greenbrae Interchange Projects took much more time than anticipated.

In FY 2004-05, the staffing level and the budget is brought into closer alignment. The proposed staffing is as follows:

1.0 Executive Director	\$197,000
0.25 Principle Transportation Planner	37,000
0.5 Senior Transportation Planner	66,000
0.5 Senior Transportation Engineer	78,000
0.75 Associate Engineer	<u>106,000</u>
	\$485,000

If a sales tax expenditure plan is approved by the voters, a mid-year budget review will be required to program adequate staffing to implement the plan,

2. Travel and Business Expenses

Routine conferences, meals and related business expenses.

3. Audit

Independent audit services.

4. Legal Services

Legal consulting on an “as needed” basis.

5. Printing

Printing documents and outreach material.

6. Congestion Management Program

This program must be updated every two years. This fiscal year will include the required monitoring.

7. Consulting Pool

Services such as continued media relations and presentations can be funded in this category if your Board chooses to do so. At that time, the scope of services will be drafted and selection will proceed as you direct us.